

Classroom Management Plan Rubric

Name _____

Circle One: 8:00 / 9:00 / 11:00

Cover Sheet

- Name
- Title
- Date
- Approximate grade level for this plan (you may simply state primary or intermediate)

Points: _____ / 5

Discipline Philosophy

What do you believe about discipline and classroom management? Briefly explain:

- Beliefs about Classroom Environment (15)
 - Create a tri-fold brochure about your classroom management and discipline plans (see samples on BB).
- Philosophy of Education (15)
 - Create a one-page graphic representation of your beliefs (see samples on BB). This may be included in your brochure, but also must be a single document on its own.
- Theories or researchers with whom you identify and why (10)
 - Choose at least two that we have discussed in class.
- Include at least one link (per person) to professional websites that are associated with the theories and/or researchers you are using. (5)

Points: _____ / 45

Preparation

- Letter of Introduction to Students (5)
 - Simply include the one created for FDOS
- Letter of Introduction to Parents (5)
 - Simply include the one you created for FDOS
- First Day Bellwork Assignment (5)
 - Specific assignment (i.e., writing prompt, puzzle, survey, etc.).
Please add a specific example of what your assignment looks like.

Points: _____ / 15

Classroom Management

The following procedures must have detailed steps:

- Arrival Procedure (5)
- Tardy Procedure (5)
- Absence Procedure (5)
- Homework Procedure (5)

- Getting the Class' Attention (5)
- Visitor in the Room (What will the children do while you are attending to a parent or unexpected visitor?) (5)
- Getting the Teacher's Attention (5)
- Restroom Procedure (5)
- Lining Up/Hallway Procedure (5)
- Dismissal Procedure (5)
- Bullying Pledge/Procedures (5). Please include specific steps/instructions for students as victim, bystander, etc.

Discipline Plan/Classroom Rules (15)

How will you select your rules? Will you do it alone or in conjunction with the students?

- Complete discipline plan with 3-5 rules, rewards, consequences, type of system (cards, strips, marble jar, etc.), and accountability component (parent, student, teacher signatures). ***Accountability component** must occur at the beginning of the year. This ensures that everyone has read and is supportive of your plan.

Points: _____ / 70

Seating

- Computer drawn map of your classroom (5)
- Key (Label) identifying areas of classroom (5)
 - Identify configuration of student desks (island, horseshoe, rows/columns, etc.)
- Written rationale (5)
- Include philosophy behind location of all the items in your map such as: students' desks, teacher desk, etc.
- Seating Assignment Method (5)
 - State your method (i.e., name tags, Bingo transparency, Old Maid cards, Shapes, etc.)

Points: _____ / 20

Overall Total: _____ / 155

First Day of School Script Rubric

Name _____

Circle One: 8:00 / 9:00 / 11:00

Before the Students Arrive Checklist (5) _____ / 5

Specific list of items needed to be accomplished by the teacher before the students arrive on the first day of school

MUST include but not limited to: planning out bulletin boards, arrangement of room, seating chart, letter to parents and students

How the teacher will greet the students (smile, handshake, and/or specific words/phrases)

Where the teacher will be as students arrive

Introductory Letter to Parents (5) _____ / 5

This should be a letter that would be mailed home prior to the beginning of school. It should include all of the following:

- 1. a brief bio about you*
- 2. a short paragraph about exciting things planned for the school year*
- 3. a brief description of your discipline plan*
- 4. any important dates and reminders including room number and grade level*

Introductory Letter to Students (5) _____ / 5

This should be a letter or postcard format.

MUST include:

- 1. your name*
- 2. room number*
- 3. grade*
- 4. welcome message*

Teacher Welcome/Introduction (10) _____ / 10

Prezi or PowerPoint or Glogster.com Presentation—will need website link included or attached to assignment

Your own personal written introduction to the class. Must pattern your introduction after Dr. Wong's example on page 109. Be sure to include a brief reassurance to students that you are a professional and prepared.

Procedures/Routines (10) _____/ 10

List eight procedures introduced on the first day of school.

MUST include the following five: arrival, restroom, lining up, hallway, and dismissal. Include three additional ones of your own that are essential for the first day.

*Include a written paragraph on how the teacher will teach procedures to the students, including a **discussion** of the 3-step cycle (explain, rehearse, reinforce).*

Classroom Rules/Discipline Plan (15) _____/ 15

State your 3-5 classroom rules (must state even if students are creating with you—give me examples of what you hope to have as rules in your class)

*List **both** rewards and consequences*

Discipline Plan—how will you enforce your rules (i.e., ticket system, colored cards, etc.)?

Tentative Agenda/Schedule for the Day (5) _____/ 5

Include well thought out agenda including special classes, lunch, restroom breaks, etc., with estimated time

Overall Points: _____/ 55